XINYU HUANG

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# Education

## George mason university, Fairfax, VA august 2016-Present

* Master of Business Management

## Hunan university of science and technology, China september 2012-june 2016

* Bachelor of Accounting

# Experience

## Customer manager assistant, China everbright bank, China

## june 2017-august 2017

* Helped customers question and answered, classified the work content of customers
* Maintained lobby order, made connection between bank counter and bank lobby
* Became skillful at the basic banking business processes, including personal business, company business, market business

## GROUP leader, Everbright Bank elite practice base, China january 2016

* Leaded group members to participate in the competition and the team to complete the tasks
* Learned a variety of financial expertise, participated in the targeted financial practices and economic activities

**Certification & Skill**

**Accounting**

* Obtained the **China** **Certificate of Accounting Professional**
* Conducted some accounting practices and stimulation

**computer science**

* Obtained the **China** **National Computer Rank Examination Certificate Grade 2**
* Proficient in a variety of office software, such as Word, Excel and PPT

**Leadership**

* led the team to complete the task and won in the game as a summer camp captain
* Assisted to solve the class affairs as a commissary in charge of organization

# Activities

## member, Hunan University of Science and Technology Business School Student Union, China September 2014

* Made arrangements for the division of work within the activities of the members and organizations
* Affirmed and managed activities being organized and made connection among each department